

Income Tax Checklist

Before you start on your taxes, please ensure you have all the receipts and income records you need.

Most Common Sources of Income, Deductions, and Tax Credits:

Sources of income:

- T4 Slips (Employment Income)
- Tuition / education receipts (T2202)
- Old Age Security and CPP benefits (T4A-OAS, T4AP)
- Pension, Retirement, Annuity, and Other Income (T4A)
- Statement of Benefits (T5007)
- Employment Insurance and Other Benefits (T4E)
- Universal Child Care Benefit (RC62)
- Income from a Registered Retirement Income Fund (T4RIF)
- RRSP Income (T4RSP)
- Investment Income (interest, dividends, capital gains; T3/T5)

Deductions:

- Registered pension plan (RPP) deduction
- RRSP deduction
- Deduction for elected split-pension amount
- Disability supports deduction
- Deduction for CPP or QPP contributions on self-employment income and other earnings
- Deduction for CPP or QPP enhanced contributions on employment income
- Deduction for PPIP premiums on self-employment income
- Capital gains deduction

Tax Credits:

- In-home office expenses
- Tool expenses
- Childcare expenses
- Support payments made
- Monthly Transit Pass
- Home accessibility expenses
- Moving expenses
- Tuition slips
- Student loan interest amounts
- Charitable donations
- Medical expenses
- Disability tax credit
- Personal attendant/facility care expenses
- Political contributions
- Exams for professional certification
- Digital News subscription expenses

Please note: this list only includes the most common sources of income, deductions, and tax credits.